



**Manchester
Disability
Collaborative**

Amplifying Disabled People's Voices

Manchester Disability Collaborative: Shadow Chair Role

The Manchester Disability Collaborative (MDC) is a co-production partnership between d/Deaf and disabled people, Disabled People's Organisations and key public sector and partner decision makers in the City of Manchester.

Its role is to co-design and co-deliver change that will address the inequality, barriers and discrimination that d/Deaf and disabled people face.

The Shadow Chair of the Collaborative is a role to support a Disabled person who might be early in their career, and/or would benefit from a development opportunity. They will work closely with the Chair and the project team to support the work of the MDC, and develop their own experience and skills.

The Shadow Chair will:

- Support the Chair in leading and shaping the overall structure and governance of the MDC
- Contribute to the steering of the MDC so that it remains effective and accountable, in particular to Deaf and Disabled people in Manchester.
- Work with the Chair, our team, leads and partners to ensure our goals are met in a timely fashion to the agreed standards.

- Contributing to a culture of good financial management and governance is undertaken by the delivery organisation.
- Ensure that MDC understands and delivers to the diverse requirements of Disabled people with particular importance to intersection to other protected characteristics.
- Identifying opportunities to make positive impacts and build other partnerships that align with MDC's overall objectives.
- Modelling inclusive approaches to the work of the MDC that align with the Social Model of Disability

To do this the Shadow Chair will:

- a) Work with the Chair, our partners and MDC delivery organisation (Breakthrough UK) to design and agree the agenda and purpose for our quarterly Strategic Forum meetings
- b) Support the chairing of the quarterly Forum meetings
- c) Support the planning and/or delivery of our annual Disabled People's Assembly events
- d) Develop confidence in expressing opinions and ideas about the MDC's current and future projects
- e) Attend strategic meetings and forums in their capacity as Shadow Chair, socialising and connecting relevant stakeholders into the work of the MDC.
- f) Learn with our range of partners and workstreams

- g) Actively engage with Breakthrough UK in an annual reflective review of their role, identifying any barriers, training or support requirements and any other actions that will enable them to continue to perform the role as outlined.
- h) Support the Chair to ensure that MDC Strategic Forum members and our workstreams act within the MDC Code of Conduct, showcasing our work to the best of your ability.

The level of responsibility and commitment associated with this role is on a par with a Trustee, with a support offer to be shaped with the Chair, MDC project team and yourself, based on your development needs.

Remuneration

This development role is remunerated at £1000 per year. The Shadow Chair is contracted to Breakthrough UK to deliver this work on a freelance self-employed basis and is therefore responsible for declaring these earnings to HMRC as appropriate.

Length of appointment

The Shadow Chair will be appointed for two years, subject to funding. At present, the MDC has a variety of funding pots, which will run until April 2027, at which point, we hope to progress to longer security. There will be a 3-month trial period for the Shadow Chair role. At the end of the two-year period and subject to funding, they can put themselves forward for a further

two years without a recruitment process being triggered. The Shadow Chair may serve a maximum of four continuous years in the role and at the end of that period they will be required to step down.

Person specification

This is a development role. We do not require any specific previous experience. What we are looking for is a passion for disability equity and working with Disabled people and their organisations to make positive change. The successful applicant should have an ambition for working in the sector, a willingness to learn new skills, and a keenness to get stuck in.

These skills are not necessary, but might be helpful to the successful applicant:

- A strong and demonstrable commitment to disability equity, the Social Model of Disability, intersectional inclusion and the removal of barriers to independence and inclusion of d/Deaf and disabled people
- Working with a variety of partners.
- Experience of lived experience, project, or research work.
- Good communication and interpersonal skills
- Impartiality, fairness and sensitivity.
- A willingness to devote time and effort to your development, and the role itself.
- Thoughtful and driven
- Good, independent judgement

- An ability to work effectively as a member of a team

A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

To apply for this role:

Please submit an expression of interest in your preferred format. This should be a short document (between 100-500 words), video, or audio recording (no more than 5 minutes) telling us:

- **Why you are interested in the role**
- **What experience you bring to the role.**

Please submit these by email to j.taylor@breakthrough-uk.co.uk by Monday 19th October at 5pm.

We will be interviewing shortlisted applicants on the 23rd October and 6th November and hoping to make a decision by the second week of November.